



THE BISHOP OF HEREFORD'S BLUECOAT SCHOOL

Hampton Dene Road, Tupsley, Hereford HR1 1UU

Tel: 01432 347500

Enquiries: head@bhbs.hereford.sch.uk

Headteacher: Mr T Williams

21st September 2026

Dear Parent/Carer

Year 7 'Meet the form tutor' Evening.

I would like to invite you to attend our Parents/Carers 'meet the form tutor' evening on Tuesday 13th October 2026.

This is an important evening and provides you with an opportunity to meet your child's form teacher and to hear how your child is settling in at school.

Although this event is face to face in the main school hall, we will be using an online booking system to help the event to run smoothly. The school has an intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times, between 4pm and 7pm, and you will receive an email confirming your time. On the evening you will also receive your child's settling in report.

Appointments can be made from Monday 28th September at 4:00pm and will close on Friday 9th October at 9.00am. Should you wish to make any changes after this date please contact the school office. Appointment slots are 5 minutes long and we will need to run strictly to timings on the evening.

If you wish to speak to our SENDCO please do email Mrs Collingbourne directly on ncollingbourne@bhbs.hereford.sch.uk so that she can get in contact directly.

Please visit <https://bhbs.parentseveningsystem.co.uk/> to register and to book your appointment. For some teachers there may be a waiting list. In this instance you may be seen by the Head of House, or the tutor will telephone you directly. Students will not be required to attend the appointment with you.

To log in please note Title and Surname will need to match the details we have stored from your child's application form. Should you be in any doubt these can be viewed on your parent app account.

If you require any help or support making appointments or accessing booked appointments, please contact the school for support on head@bhbs.hereford.sch.uk

Yours sincerely

Ellie Bunston
Deputy Headteacher