



THE BISHOP OF HEREFORD'S BLUECOAT SCHOOL

Hampton Dene Road, Tupsley, Hereford HR1 1UU

Tel: 01432 347500

Enquiries: head@bhbs.hereford.sch.uk

Headteacher: Mr Martin Henton

MNH/AHW
19th March 2021

Dear Parents/Carers

Administration of Medicine

Students that require medication to be administered during the School day will need to complete and return the attached form. This needs to be handed into our School First Aider Lee Fletcher in the Medical Room.

We are still holding medication for many pupils in School and it would be useful to know if they are still needed. Please confirm by email to lfletcher@bhbs.hereford.sch.uk whether you still require this medication to be kept in school.

Allergies

We have many students that suffer from allergies and it is important that if your child needs any medication for these that we have medication in School. When the School closed many parents/carers collected important medication for their child. It is vital this is bought back into School on our first day back. This will need to be bought to the medical room.

Covid 19

Students will no longer go to student services to be triaged if they feel unwell - they will go directly to the medical room. Students will do this after agreeing with a member of staff that this is appropriate. Students will go on their own unless there is a specific reason why they need to be escorted. Students displaying symptoms of Covid will be placed in isolation next to the medical room until collected from school using the procedure below. Students using the medical room if requiring the toilet will use the portaloo to aid with cleaning and reduce the possibility of transmission.

Collection If Unwell/Injured

If your child is unwell or needs to go home we will contact you by phone and ask you to collect them from a designated parking spot just as you enter the School car park. Please do not go to reception. When you arrive at the designated car park spot please phone 01432 347567 and your child will be brought out to the car parking spot. If this is not possible please ask the receptionist to let Mr Fletcher know that you are waiting in the space as you come through the school gates.

Personal Information

Personal information can change from time to time. Please can we ask you to check that all the telephone numbers and contact details are correct. You may now be working from home, have a new mobile number or wish to change a relative's contact details on the system. It is **vital** that we are able to get hold of you in an emergency.

If you have any questions regarding this letter please contact head@bhbs.hereford.sch.uk

Always Faithful with Christ

With kind regards

A handwritten signature in blue ink that reads "Martin Henton." The signature is written in a cursive style with a period at the end.

Martin Henton
Headteacher